

HEADQUARTERS
UNITED STATES EUROPEAN COMMAND
APO 09128

DIRECTIVE
NUMBER 60-7

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LOGISTICS

USEUCOM Personal Property shipment and Storage Program

1. Summary. To define the mission and outline responsibilities for the DOD Personal Property Shipment and Storage Program in the USEUCOM, hereinafter, referred to as the Program.
2. Applicability. This Directive applies to Headquarters USEUCOM, its components, and assigned Security Assistance Offices (SAO), Defense Attaché Offices (DAO), and office of Defense Cooperation (ODC).
3. Internal Control Systems. This Directive contains internal control provisions and is subject to the requirements of the internal management control program. For HQ USEUCOM and subordinate joint activities, the applicable internal control directive is ED 50-8, Internal Management Control Program.
4. Suggested improvements. The proponent for this Directive is HQ, USEUCOM, ATTN: ECJ4-MTMC, Unit 30400, Bo. 1000, APO AE 09128. Recommended changes or corrections should be directed to ECJ4-MTMC.
5. References.
 - a. DoD Regulation 4500.34-R, dated 1 Oct. 1991, Personal Property Traffic Management Regulation (PPTMR), as amended.
 - b. USEUCOM Supplement 1 to DoD 4500.34-R, dated 12 Oct. 1990 (under revision).
 - c. USEUCOM Directive 30-3, dated 5 Sept 1995, Military Customs Inspection (MCI) Program.
6. Policy
 - a. is a, Quality service to the member to be given primary emphasis in implementation and management of the Program.
 - b. The Personal Property Shipping office shall determine the requirements of the member on individual shipments in accordance with reference 2. and Service policies. Within the regulations, the mode, i.e., air, surface, or a combination thereof, that will meet the needs of the member at the lowest cost to the Government will be selected.
 - c. All personal property shipping activities will comply with United States and foreign customs requirements and the provisions of references 2b and 2c.
7. Background. The PPTMR reference 2a, describes the various aspects and interrelationships of the worldwide system for the management of the Program. It identifies the procedures and responsibilities required to make the International Government Bill of Lading (ITGBL) system function effectively. Chapter 1 of the PPTMR paragraph 1006 assigns responsibilities to Commander, Military Traffic Management Command (MTMC) and to USCINCEUR (USEUCOM) as a Unified Command.
 - a. The Commander, MTMC, shall:

(1) Provide technical direction, supervision, and evaluation of the traffic management aspects of the DOD Personal Property Shipment and Storage Program on a worldwide basis, subject to the overall guidance, policies, programs established by ASD (MRA&L). Maintain . MTMC overseas presence in USEUCOM to:

(a) Exercise traffic management and responsibility for the Personal Property Movement and Storage Program in USEUCOM.

(b) Coordinate the traffic management aspects of the personal property movement and storage program of their assigned areas with HQ, MTMC.

(c) Make appropriate recommendations to HQ, MTMC with respect to the issuance of modification of policies, the ratio of carrier agent representation, and limitation. as to the number of carriers necessary to satisfy requirements.

(d) Provide traffic management information and data to HQ, MTMC, as required.

(e) Communicate directly with HQ, MTMC on personal property traffic management aspects of the program.

b. USCINCEUR shall:

(1) Implement, on a timely basis, the PPTMR and other directives issued by the Commander, MTMC, relating to the Program.

(2) Designate a representative to serve as the agent for the Commander, MTMC, to exercise traffic management responsibility for the Program, when requested by the Commander, MTMC.

(3) Make appropriate recommendations to the Commander, MTMC, for modification of the Program to meet special requirements, e.g., environment, Status of Forces Agreements, etc., peculiar to the theater.

(4) Furnish such information, including cost and claims data, as may be required by the Commander, MTMC, governing services related to the Program.

(5) Provide the Commander, MTMC, traffic management data necessary to evaluate the effectiveness of the Program.

(6) Disseminate, in coordination with appropriate component commanders, traffic management guidance and provide technical assistance to subordinate commanders.

(7) Recommend to the Commander, MTMC, approval or disapproval of ITGBL carriers who apply to serve their areas, with appropriate justification therefore in the case of disapproval.

(8) Recommend to the Commander, MTMC, disqualification of carriers, when appropriate, supported by fully documented justification.

(9) Provide timely information regarding housing availability to individual members.

(10) Make recommendations to the Commander, MTMC, regarding the ratio of carrier/agent representation and limitations as to the numbers of carriers necessary to satisfy requirements.

8. Responsibilities.

a. USCINCEUR retains responsibility for accomplishing functions listed in paragraphs 4b(2), 4b(3), and 4b(9) above. USEUCOM delegates authority to MTMC Europe for solicitation of all intratheater rates and services for the movement of personal property with non-US carriers within USEUCOM.

b. Commander, MTMC, has established the Military Traffic Management Command, Europe, Inland Theater Transportation Directorate (ITTD), collocated with HQ USEUCOM, to accomplish the USEUCOM Program responsibilities listed in paragraphs 4a(2)(a) through 4a(2)(e), above. In addition, MTMC Europe ITTD will exercise technical supervision over the USEUCOM Personal Property Shipment and Storage Program- and execute those USCINCEUR functions listed in paragraph 4b except as noted in paragraph 5a above. MTMC-ITTD will coordinate regularly with HQ USEUCOM and component commands. In accomplishing these functions the MTMC Europe ITTD will:

- (1) Have direct access to:
 - (a) HQ USEUCOM.
 - (b) USEUCOM Components.
 - (c) USTRANSCOM liaison officers collocated with HQ USEUCOM.
 - (d) Component subordinate commands and all Personal Property Shipping offices (PPSO) for the coordination and administration of non-policy traffic management aspects of the Program.
- (2) Develop, staff, coordinate and publish theater-wide personal property regulations.
- (3) Communicate directly with HQ MTMC on administrative and technical matters; assist, as required, in responding to congressional inquiries; and provide statistical data and reports pertaining to theater-wide implementation of the Program.
- (4) Maintain rates, costs, carrier/agents approvals, and other data, as required, to respond to management information requirements.
- (5) Make technical studies and analyses.
- (6) Conduct management assistance Visits to personal property shipping offices in coordination with component headquarters.
- (7) Recommend policy changes to USEUCOM ICW component headquarters.
- (8) Obtain from component commands the management information required to comply with paragraphs 4b(4) and (5) above.
- (9) Exercise technical supervision over intra-theater rate negotiations and contract functions as they apply to the Program.
- (10) Develop and conduct, in conjunction with components, personal property workshops or training programs, as required.
- (11) Negotiate and monitor cross-service and common service agreements determined to be in the best interest of the DoD in terms of efficiency and economy.
- (12) solicit, negotiate, approve, and distribute one-time-only tenders and service tenders for packing, containerization, local drayage, and line-haul of personal property within the USEUCOM area. These include:

- (a) Local dwelling-to-dwelling movements.
- (b) Furniture van carrier service.
- (c) Door-to-Door Container Tenders between USEUCOM countries.
- (d) Special Tenders.

c. Component Commanders will:

- (1) Implement USEUCOM, MTMC, and Service directives relating to the Program.
- (2) Perform those responsibilities prescribed in Chapter 1, paragraph 1006, reference b, as they apply to the USEUCOM area and as assigned by departmental directives.
- (3) Supervise assigned Consolidated Personal Property Shipping Offices (CPPSO) and Personal Property Processing Offices (PPPO) to assure that:
 - (a) All pertinent regulations, Directives, and policy relating to the Program are implemented in timely manner.
 - (b) They are adequately staffed with trained personnel.
 - (c) They are receiving adequate logistics support.
 - (d) Program deficiencies and discrepancies identified by USEUCOM, MTMC, and/or Services are corrected.
 - (4) Develop and recommend to MTMC-EUR, ITTD traffic management policy and/or procedural changes to meet Service unique requirements.
 - (5) Conduct or arrange personal property training programs' as required by USEUCOM and/or component commands.
 - (6) Furnish management information, as requested by MTMC-ITTD, to evaluate program performance and initiate required corrective action..
 - (7) Conduct command inspections and staff assistance visits as required to determine effectiveness of PPSO/PPPO operations.
 - (8) Supervise subordinate commands/activities responsible for budgeting, funding, accounting, and settling claims relating to the Program.
 - (9) Provide component command representation on such committees or working groups requested by USCINCEUR, ITTD.
 - (10) Provide timely information regarding housing availability to individual members.
 - (11) Coordinate all HHG/UB volume moves through MTMC-EUR, ITTD.
 - (12) Provide responses to congressional inquiries and exceptions to policy pertaining to personal property in a timely manner.

FOR THE COMMANDER IN CHIEF:

OFFICIAL:

RICHARD F. KELLER
Lieutenant General, USA
Chief of Staff

SUSAN M. MEYER
LTC, USA
Adjutant General

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